

# Directed Study

(Approved by College Meeting March 24, 2014)

**Directed Study is defined as:** Credit for completing an existing course. Individualized course of study must be based on the student learning outcomes of the existing course contained in the Departmental syllabus.

## **Eligibility Criteria for Directed Study**

- Students must meet departmental prerequisites for the existing course listed in the current college catalog.
- Students need course to graduate in current year or required for the student's progress in a sequence that would otherwise cause significant delay of the anticipated program completion date.
- Students must be in good academic standing.

## **Procedures for Directed Study**

**Faculty approval** – The student must consult a faculty expert in the course requested for directed study.

**Contract** – The student and faculty member must meet and develop a formalized learning contract with learning activities and deadlines including the course syllabus.

**Registration** – The student will submit a directed study approval request signed by the instructor and the dean to the registrar before the end of the schedule adjustment period.