

Medical Coding and Billing

Degree Type

Certificate

Students gain skills and knowledge in computer applications, medical terminology, anatomy and physiology, medical office procedures, medical coding, and medical billing. A certificate in Medical Coding and Billing is a foundation to a rewarding healthcare career in many healthcare settings including medical offices, hospitals, and medical billing firms. Students are encouraged to build on the certificate and obtain an Associate's degree at the College.

Learn more about the program and apply at [Medical Coding and Billing Certificate](#)

Requirements

Semester 1

Item #	Title	Credits
BST101	Typing I	3
BST110	Computer Applications	3
BST103	Medical Terminology	3
BUS102	Business Communication	3

Semester 2

Item #	Title	Credits
BST250	Database Applications	3
BIO105	Survey: Human Anatomy & Physiology	4
BST203	Medical Office Procedures	3
BST207	Medical Coding & Billing	3

Semester 3

Item #	Title	Credits
BST208	Advanced Medical Coding & Billing	3
BST209	Pharmacology for Medical Coding	1
Total Credits		29

Career Outlook

The United States Labor Bureau predicts an 15% increase in the number of Medical Billing and Coding employment opportunities through the year 2024.

This [occupational profile](#) is provided by O*NET.

Program Outcomes

Upon successful completion of the Medical Coding and Billing Certificate, students are able to:

- Demonstrate desirable work habits including verbal/written communication skills, technological competence, critical thinking, problem solving, self-reliance, cooperativeness, and adaptability.
- Analyze ethical issues and apply ethical standards in the performance of responsibilities in the healthcare environment.
- Assume an entry-level position as a medical coder and/or billing specialist in various health care settings.
- Sit for the national qualifying examination for a Certified Coding Associate (CCA) through the American Health Information Management Association (AHIMA) and/or the examination for a Certified Professional Coder (CPC) through the American Association of Professional Coders (AAPC).

- Demonstrate the ability to code and bill abstract health information from reading a medical chart to assigning the correct diagnosis (ICD-9), procedure (CPT), and supply (HCPCS Level II) code in a wide variety of medical settings.

Program Completion

Completion of a program is based on full time enrollment. Many of our students attend part time and may not complete within the one year timeline.

Prerequisite Statement

To graduate within this program in the specified time, students must begin in the Fall semester and successfully place into required courses based on placement test results and/or high school GPA. Academic advisors can assist with questions.